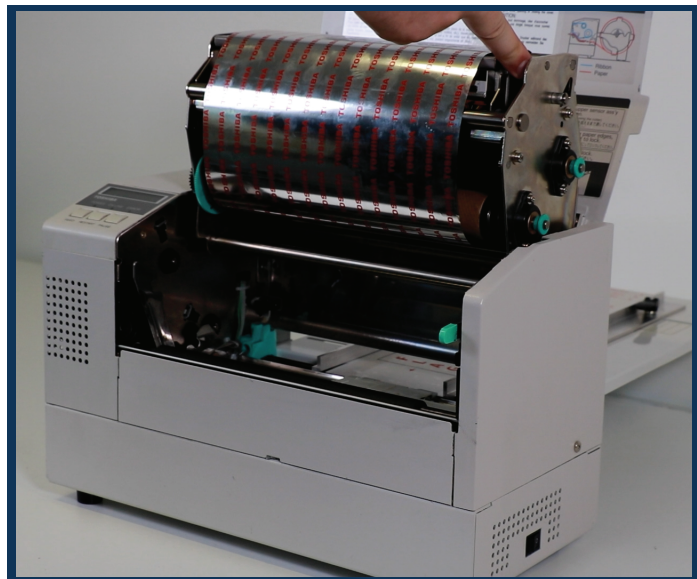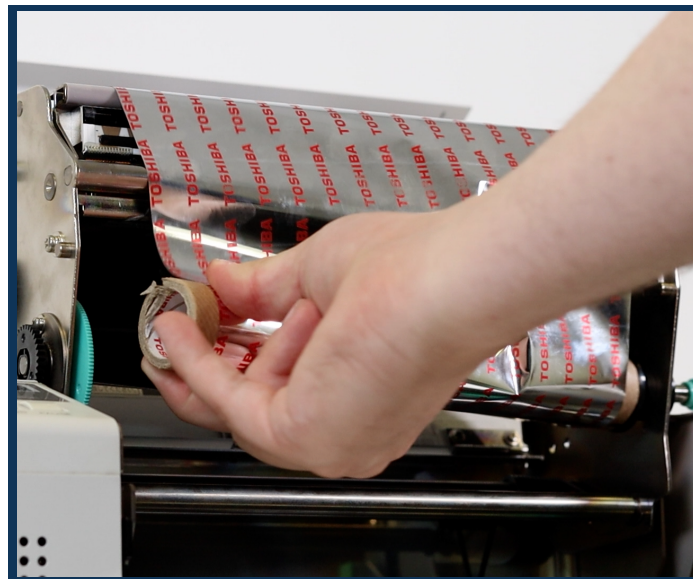# Changing the ribbon on your Merlin 240 Printer

1. The silver foil indicates the end of the ribbon. Open the printer lid and push the green clip to lift the ribbon carriage.

2. Slide the bottom cardbaord core to the right and lift to remove. Remove the top waste ribbon by sliding to the right.

3. Reinsert the cardboard core in the top ribbon slot. Insert your new ribbon to the bottom ribbon slot.

Find the end of the roll and stick the end to the cardboard core in the top ribbon slot.

Then roll the ribbon to ensure this runs tight and lower the printer lid.

If you would like further support, please contact our technical support team on:

email: support@jepsonandco.com
tel: 0114 273 1151

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